

EXTENDED MEDIA COVERAGE
GUIDANCE FOR CAMERA OPERATORS

Extended media coverage in the 16th Judicial Circuit Court must be conducted in accordance with the Illinois Supreme Court's Policy on Extended Media Coverage in the Circuit Courts of Illinois and 16th Circuit Court Local Rule 1.14A. Copies of Local Rule 1.14A and forms suitable for use are available from the Office of the Chief Judge, the Kane County Law Library and Self-Help Center, and the Circuit Clerk's Office.

By conducting extended media coverage you are charged with constructive knowledge of all the above referenced provisions. The purpose of this document is solely to make particular reference to relevant provisions for courtroom conduct. It does not amend or revoke any provision not set out below.

- **Extended media coverage requires the advanced permission of the court.** You will not be allowed to bring camera equipment into the courthouse at all unless an order has been entered by the judge. You are allowed to bring cameras only into the courtroom listed in the court order. You will receive instructions as to the subject case(s) you are assigned to film or photograph from either the Media Coordinator or Media Liaison, including time and place.
- **Cameras may be installed in the courtroom only when court is not in session.**
- **Failure to arrive on time may result in forfeiture of the privilege of extended media coverage.**
- **Court personnel will direct you to an assigned location in the courtroom.** Locations will vary depending on the layout of the courtroom and nature of the proceedings being covered.
- **Cameras shall be operated from fixed positions.** Camera operators are not permitted to move about the courtroom. Without being distracting, camera operators located within the back of a courtroom may sit and stand as necessary.
- **Cameras may not be used when the court is not in session.** When a case number is called or a judge announces a case is "back on the record" filming and photography is generally permitted, unless otherwise instructed or ordered.
- **Cameras may not be distracting.** Cameras may not have any independent light sources including flashbulbs, make any audible sounds, or other visible signals to indicate when the camera is operational. Changing video tapes or film is not permitted when court is in session.
- **Cameras may not focus on material on counsel tables, materials on evidence carts, or materials that have not yet been presented as evidence to the court.**
- **Grand Jurors, Jurors and jury selection cannot be filmed, photographed or recorded.**
- **Cameras may be removed from the courtroom only when court is not in session.** When covering a single case within a larger court call, the judge or court staff will direct your departure from the courtroom.

Please note that while conducting a hearing the court may issue any number of additional orders concerning extended media coverage.